**Visiting Professor From**

|  |  |
| --- | --- |
| **Requestor Info** | |
| **Full Name** |  |
| **College** | CBA  JCA  CE  CL |
| **Department** |  |

|  |  |
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| **Visiting Professor Info** | |
| **Full Name** |  |
| **Date of Birth** |  |
| **Gender** | M  F |
| **Nationality** |  |
| **Home institution** |  |
| **Department** |  |
| **Email** |  |
| **Homepage** |  |
|  | |
| Please Enclose the following | |
|  | * CV * Research Statement * Teaching Statement * Introduction Letter with salary from his home institution |

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| --- | --- | --- | --- | --- | --- | --- |
| **Visit Info** | | | | | | |
| From |  | | To |  | | |
| Hosting in | | | | | | |
| Campus |  | building | |  | office |  |
| Activities | | | | | | |
| **Lectures** |  | | | | | |
| **Workshops** |  | | | | | |
| **Seminars** |  | | | | | |
| **Research** |  | | | | | |

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| **Remuneration** | |
|  | Amount in SAR |
| Salary at the home institution per month |  |
| Housing Expenses |  |
| Ticket Expenses |  |
| Other expenses |  |
| Total Amount |  |
|  | |
| **Source of Fund** | |
|  | Amount in SAR |
| From College |  |
| From DSR |  |
| From UBT Project fund |  |
| Other Fund |  |
| Total Fund |  |

|  |  |
| --- | --- |
| **Signature** | |
| Requestor Name & Signature | Date |
|  |  |
| Head of Department Name & Signature | Date |
|  |  |
| Dean’s Name & Signature | Date |
|  |  |
| Director of Finance Name & Signature | Date |
|  |  |
| Dean of Scientific Research Name & Signature | Date |
|  |  |
| Rector Name & Signature | Date |
|  |  |